

TEAM CONSTITUTION



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Established: 02/2010

Knoch High School
Marching Band



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Preface

The purpose of the “Knochette Team Constitution” document is to explain in detail the guidelines, requirements, rules & regulations, policies, organization and procedures for Knoch High School’s Knochette Dance & Drill Team. It is intended to be a supplement to and referenced in conjunction with the “Knoch High School Student Handbook” and “Knoch High School Marching Band Constitution” documents. Though every attempt is made to cover every circumstance and situation in this document up front, the Knochette Advisor, Band director and the Athletic Director reserve the right to conduct any actions deemed necessary to accommodate any unforeseen circumstances. The Knochette advisor will be the final authority in interpreting this document and its content.

As with all extra/co-curricular activities at Knoch High School, membership to the Knochette Dance & Drill Team is an earned privilege by its dedicated student members. Once selected to participate in the Knochettes, membership is at will and can be terminated by either those governing the organization or the individual member.

**This document may be amended as deemed necessary by the Knochette Advisor, Marching Band Director and school Administration without prior notice.*

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Purpose

The purpose of the **Knochette Dance & Drill Team** organization is to provide entertainment, community representation and school spirit by generating enthusiasm through the basic understanding and proficiency of dance, drill and marching auxiliary performances at school functions and community events with the vision of developing and strengthening relationships through real-life experiences which require sportsmanship, teamwork, cooperation, dedication, enthusiasm, focus, time management, structure, discipline, hard work, respect, maturity, positive reflection & representation, responsibility, pride in ourselves & our organization and the realizations of all that we can achieve as individuals and as a team!

Student participation eligibility

All Knoch students in grades 8-12 are welcome and encouraged to participate.

Prior membership to the Knochette Dance and Drill Team does not guarantee reinstatement to the team for the following year. Each student must participate in the try-out process each year of eligibility to be evaluated. Each selected student must complete the drug screening and pay any activities fees through the AD office.

Once selected as a member of the team, each student must provide a completed and signed copy of:

- *Knochette Constitution Acknowledgement of Responsibility*
- *Knochette Student Contact and Medical Emergency Form*
- *Marching Band Constitution Acknowledgement of Responsibility*
- *Band Nurse Medical Release*

Due to the nature of the physical activity, each candidate should be in good physical condition and have the ability to participate in the vigorous activity.

School district eligibility relating to academics, residency, attendance and discipline can be reviewed in the Knoch High School Student Handbook.

Chain of Command

1. Board of Education
2. Superintendent of Schools
3. High School Principal
4. Athletic Director
5. Band Director
6. Knochette Advisor
7. Knochette Captain(s)
8. Quartermaster(s) (if applicable)

Commitments

Time

Attendance/Tardiness:

Team members are expected to:

- Attend all scheduled rehearsals/practices, meetings and performances for the entire duration.
- Arrive to all rehearsals/practices, meetings and performances promptly at the scheduled time dressed and prepared to work.
- Contact the Knochette Advisor whether or not they have a valid reason for being absent or tardy.

Reference the "Excused/Unexcused Absences/Tardiness" section for further information.

Practice:

- Team members are expected to attend all scheduled practices.

- Practices are *typically* Monday's from 3-5 pm and Wednesday's from 3-6 pm once school is in session.



On occasion, practices may be scheduled on days other than Mondays and Wednesdays and/or at times other than after school from 3 pm-5 pm. Attendance is expected and may be mandatory depending on circumstances.

Every attempt is made to forward scheduled activities as soon as possible. On occasion, after activities have been scheduled the school may find a conflict and there will be no choice but to reschedule. If any schedule changes occur, you will be notified as soon as possible with the expectations that you will make the rescheduling a priority and make every effort to attend in its entirety.

There are only two reasons practices would be canceled last minute; if I have an unavoidable emergency and no qualified supervisor is available or if the school cancels all activities.

Knochette Dance Camp:

The Knochettes may attend a dance/drill camp as a TEAM during the summer months if one is available and cost effective. Attending a dance/drill camp has many valuable benefits such as:

- ✓ Team bonding
- ✓ Confidence building
- ✓ Technical skills strengthening
- ✓ Learning new material
- ✓ Gaining new ideas

Being part of the TEAM, each member is expected to attend this camp. Demerits will apply if any team member does not attend without an acceptable excuse.

Note: there will not be a dance camp for the 2026 season.

Parades:

Knochettes perform in many community parades with the Knoch High School Marching Band. Attendance is expected to all parades and demerits will apply to any member who does not attend.

Mini-Band Camp:

The purpose of band mini-camp is to complete the regular parade routine and pregame. Attendance is expected in its entirety and demerits will apply to any member who does not attend.

Summer Band Camp:

Band camp is scheduled by the Band Director. Attendance is expected in its entirety and demerits will apply to any member who does not attend. Not attending band camp can severely hinder your ability to perform at the football half-time shows and can ultimately result in a performance suspension.

Pie Festival:

For the marching band's first football performance and a fundraiser, the marching band hosts the annual pie festival. Attendance is expected and demerits apply to this event.

Band Festival(s):

The marching band typically attends the Butler Band Festival and may attend other festivals as scheduled by the Band Director. Attendance is expected and demerits apply to this event(s).

Football Half-time Shows:

The Knochettes perform with the Knoch High School Marching Band at **all** Friday night football games including both home and away games. Transportation is provided by the school to all marching band members. Traveling with the team as a team means riding the bus to and from football games with the team. In the event that the KHS football team progresses to the play-offs and their season is extended, so is the marching band's season. Attending all practices and football performances beyond the regular season as necessary is expected and demerits apply.

Basketball Half-time Show(s):

All auxiliaries have the opportunity to perform at least (1) one basketball half-time show during a Varsity boys home game. Therefore, performing a basketball half-time show(s) and all related practices are part of the Knochette season and each member is expected to participate. All performance rules and demerits apply to the basketball half-time show(s).

Marching Band Annual Trip (Optional):

Each year the marching band attends a trip which is completely voluntary and optional. Each Knochette member has the option to attend the spring trip at their own expense. Every 4th year the marching band travels to Walt Disney World in Florida for the spring trip. The marching band boosters organize the spring trip along with fundraisers to help with any associated costs. If you commit to attending the band trip, you are expected to attend all associated practices and meetings in their entirety and demerits will apply to any students who do not attend.

Other Extra/Co-Curricular Activities:

Knochettes are permitted to participate in other extra/co-curricular activities. However, the following conditions must be met:

- The other extra/co-curricular activity does NOT interfere with your attendance to any Knochette performances and contests.
- The other extra/co-curricular activity's director adheres to the school's policy which allows you to split your practice time equally between school activities.
- You are NOT permitted to miss more than half of any one practice for another extra/co-curricular activity with the exception of the other activity's games, contests and performances.

It is possible to participate in both Knochettes and Varsity Cheerleading. **If you are considering participating in both Knochettes and cheerleading, please be sure to communicate this information to each of the advisors and discuss your desires thoroughly with your parents/guardians.*

These conditions are set in place to ensure that each Knochette member is properly prepared to perform at all their shows and that they are not over stretched or spread too thin over too many school activities. If a member cannot meet these conditions, it is best for them and the team that they choose between the activities that they want to participate in.

Mandatory Practices/Meetings:

There are practices and/or meetings that are deemed “MANDATORY” which means just that, they are **mandatory**. If a member does not attend or participate during a mandatory practice without extenuating circumstances, they will not be permitted to perform at the show for which the practice is intended. They are still expected to attend, and be dressed at the game or performance they are not performing at to support the team and show good sportsmanship. If the dancer does not attend the game/performance they are not performing at then the suspension will hold until the next game/performance. These include but are not limited to:

- The scheduled band rehearsal/practice before a football game (typically Wednesdays), parade or any scheduled marching band event
- The scheduled practice before any Knochette event
 - However, if you need to miss it for an excused absence, you will have the option to demonstrate performance readiness by individually performing the routines for the director prior to the performance.
- Practices designated as “mandatory” by the Knochette Advisor or Band Director
 - Unless otherwise noted -- all practices are mandatory

The only exception to this rule is if you miss a mandatory practice due to another school approved activity in which you are actively involved or circumstances deemed extraordinary.

Participation Credit:

Participation in Knochettes and the marching band is a yearlong commitment from being selected at try-outs (March/April/May) through the Memorial Day Parade (May), whether you make the team for the following year or not. **You must complete this time period to receive credit on your permanent school record.** If you are removed or you resign at any time during this time period, your participation will be removed from your permanent school record and you may not be permitted to try-out the following year.

Reference the “Demotion and Team Removal” and “Resignation from Team” sections for further details.

Monetary

Formal Uniform:

In addition to the formal uniform and pieces that the school and band boosters supply, each Knochette member will be required to purchase additional pieces as part of their formal uniform.

Knochette Dance Camp:

Knochette dance camp dates and costs will be announced as soon as they are available from the dance camp company.

Team Gear:

Each season team gear is purchased as part of the team unity and pride. Items include but are not limited to team shorts, shirts and warm up suits.

Other:

On occasion, Knochette members may incur additional costs for various things. These costs will be kept at a minimum and every attempt will be made to cover these costs through the Knochette Activity Account.

Fundraising:

To help alleviate some of the costs associated with participating in Knochettes and marching band, fundraisers will be made available to everyone on the team to aid in individual financial obligations. The Knoch High School Marching Band Booster Organization has both mandatory and voluntary fundraisers to cover the costs of the marching band as a whole. In addition, the Knochettes as a team will organize and perform several fundraisers to help cover any costs associated with the Knochette organization. Because the Knochette fundraisers are conducted as a TEAM effort, the following apply to each member of the team:

- It is necessary for each team member to participate in each fundraising activity deemed as a team fundraiser equally to ensure fairness in receipt of items and activities covered by the Knochette activity account.
- Parent involvement in each fundraising activity is necessary to ensure the success of the fundraiser.
- The proceeds of each individual fundraising activity will be deposited into the Knochette Activity Account which is provided and maintained by Knoch High School.

Reference the "Knochette Organization Activity Fund" section for further details.

At any time, there is a lack in fundraising participation, the Knochette Advisor reserves the right to discontinue getting approvals and planning which would result in all team members bearing all financial responsibilities and obligations required to participate in Knochettes.

Expectations

Behavior

Members are expected to conduct themselves, at all times, in a manner that is proper and will positively reflect upon themselves, the Knochettes, the Knoch High School Marching Band, Knoch High School, and the community. Failure to comply with this expectation can and will result in demerits as well as possible suspension or dismissal.

Being Prepared

Members are expected to arrive at all Knochette functions on time and prepared. This includes having all necessary equipment, all applicable uniform pieces, the knowledge and skill to perform, all information and/or document(s), and anything else pertaining to Knochettes and/or marching band that you are expected and/or asked to bring. For all performances, you are expected to arrive completely dressed in full uniform (including boots/shoes), hair done, make-up complete and bags packed for transport to the stadium if necessary. Failure to arrive prepared will result in demerits.

Performance Appearance

Demerits will apply if a team member does not wear the proper uniform, make-up, hair pieces, undergarments (*Panties and bra straps are not to show at any time*) and uniform accessories. Boots and gloves must be clean and white to avoid receiving demerits. No nail polish or jewelry is permitted, and demerits will be issued if this is not adhered to.

Demerits also apply if a team member does not sufficiently secure their hair so that the hair and hair pieces/accessories do not fall down, out and/or into their face. Our sports team will receive a penalty if any member of our marching band loses and/or leaves anything on the playing field.

Appropriate Dress

Team members are expected to be appropriately dressed during all Knochette and marching band activities including but not limited to practices, performances, pre-performance rehearsals, trips, during group traveling, and pep rallies. Demerits and possible suspension will apply if a team member does not adhere to the appropriate dress guidelines that follow:

- Practice Attire
 - No short shorts
 - No jeans or jean shorts
 - No camis
 - No midriffs
 - No cut up T-shirts, shorts, or pants
 - No obscene or vulgar prints
 - No uncovered leotards
 - No low or revealing necklines
- Pep Rally
 - Camis, tanks, Softe shorts (or like), mid-driffs, revealing necklines and cut-up clothing are NOT approved as part of the school dress code and will NOT be permitted for pep rallies.
- Trips/Group Travel
 - Since you are representing OUR team, OUR band, OUR school and OUR community at Knochette and marching band sponsored trips, you are expected to be dressed appropriately at all times. You will be instructed as to what will be acceptable to wear and you should not alter the attire in any way including but limited to rolling shorts and/or shirts down or up.
- Pre-performance Rehearsals
 - All pre-performance rehearsals require all members to arrive dressed and ready to perform. Do not arrive at the school or designated meeting area with your uniform top unzipped and/or hanging down even if you are wearing a cami or Under Armor under your uniform.

If at any time the Knochette Advisor, band staff or school administration asks you to change and/or not to wear a particular item, add that item to the above listed guidelines and do not wear the item again or you will be subject to demerits and possible suspension.

Communication

Communication will mainly be via the Parent Square platform. Though communication may be by phone, paper notes and emails, typically communication will be via Parent Square and the marching band website at www.knochhighband.com. Knochettes and marching bands also have electronic calendars to utilize via online and linking to your electronic calendars. Because students tend to lose paper notes or not give them to their parents, typically notes are not sent home. It is the responsibility of the team members and their parents to make sure they provide an email address and that email is checked regularly.

Verbal instructions and information will be given during practices and performance by the Knochette Advisor and other band staff. Even if specific instructions and information was not sent via email, typed note, text or posted on the website does not mean the specific instructions or information was not given. It is the responsibility of each team member to pay attention to all instructions and information and follow through.

The use of Parent Square serves to limit the need for multiple emails or additional communication if there is an urgent message to be sent or a question to be answered. It also allows the girls to create sub groups as they need with my monitoring, this can include but is not limited to; group trips, captain and quartermaster chats, senior gifts, fundraising, etc. This group is required.

Parents will have Parent Square access. This, again, serves as an additional point and place of contact, announcements, and questions. The use of a parent square account ensures that if a student loses phone privileges, they are still able to receive all relevant communication for the team and their activities.

Electronic Devices

Electronic devices, including but not limited to cell phones, are not permitted at practices and performances. During all practices, electronic devices should be turned off and put away in purses or bags. During performances including football games, electronic devices should be left at the school or on the bus. The school and buses are locked once we depart for the performance site. If you are concerned about theft or vandalism, leave all electronic devices at home. Knoch High School, the marching band staff and band volunteers are not responsible for lost or damaged electric devices. They are the responsibility of the student. If a parent has an emergency, they should contact the Knochette Advisor, Band Director and/or Band Nurse on duty.

Riding the Bus

All students are to ride the bus with the team/organization to and from all marching band/Knochette activities. If a student has a valid reason for not riding the bus with the rest of the team, a completed *Travel Release Form* must be submitted to the Knochette Advisor by a parent/guardian one week PRIOR to departure to the activity AND face-to-face contact with the parent/guardian must be made before the student will be released. Submitting a completed travel release form is not an approved excuse. Directors/Advisors have the final decision on excusable circumstances and demerits will apply if travel release form is not approved as excused. Directors/Advisors will not transport students. Students cannot be transported by other students to/from events. NO EXCEPTIONS! This is school policy.

Social Media Conduct

As a member of the Knochette Team you are regarded as a leader of your school. You represent your team, your school, your community, your family and yourself now and into the future. Any information you post on any social media networks can be retrieved and viewed at any time by others besides just your friends and family including but not limited to school officials, present/future employers, prospective universities and law enforcement. Any social media activity brought to the attention of school officials will be investigated and may result in demerits, suspension or dismissal from the team if deemed inappropriate. Great care and consideration must be conducted when utilizing social media to protect your personal information and relationships.

Misuse, misconduct and/or blatant disregard of others on social media will NOT be tolerated.

Uniforms/Equipment

Members are supplied with uniforms and equipment by the school and they are expected to be returned to and inspected by the Knochette Advisor. Because these uniforms and equipment are property of the school, failure to return all uniforms and equipment will result in report cards and diplomas' being withheld until a satisfactory resolution has been established *with the school*.

In addition to the uniforms and equipment that is supplied by the school, members will also be supplied with uniforms and equipment that has been paid for by the band boosters and through the Knochette Account. Because these uniforms and equipment have been bought to benefit the team, they also are expected to be returned to and inspected by the Knochette Advisor for future TEAM use. Failure to return these items will result in report cards and diplomas' being withheld until a satisfactory resolution has been established *with the school*.

All uniforms and equipment are numbered. Each numbered item will be assigned to a particular Knochette and recorded. Each Knochette is responsible for the care and return of their numbered items.

Uniform Care

Team members are responsible to clean and care for the uniform pieces that are issued to them. Failure to do so will result in demerits. It is the team member's responsibility to reimburse the school, Knochette Activity Account or band boosters for any lost or damaged uniform pieces. Report cards and diplomas will be withheld by the school for any uniform piece that is not satisfactorily replaced.

Formal Uniform:

DO NOT SPRAY ANY HAIR PRODUCTS, GLITTER, PERFUME OR OTHER SIMILAR SUBSTANCE ON THE UNIFORM! DO NOT USE SOFTENER!

Put your uniform on after you are done using these types of products or completely cover it with a large shirt. USE IRON FREE DEODORANT to avoid yellowing of the white material.

To clean your uniform, turn sequin garments inside out. Machine wash in cold with mild detergent on a "hand wash" or "delicates" or hand wash. Avoid tight wringing of garment (you can roll in a towel to soak up excess water). Air-dry. Do not keep sequin garment in a hot car. It will melt the sequins. Do not put sweaty garment in a plastic bag but rather hang to dry out. The less you wash the sequin tunic the better but you DO NEED to wash your uniform. Wearing an undergarment to help absorb perspiration will help. You can wash the spandex leggings and shorts more frequently. DO NOT iron.

Pep Dress/Spanks:

Machine washes it delicately in the cold (no softener). DO NOT put it in the dryer. Hang to dry. DO NOT iron.

Pom Pons:

1. Avoid getting your poms wet. If they do get wet, follow these steps:
 - a. Shake the poms to get as much excess water off of them as possible.
 - b. Place them on a towel and let them dry completely before placing them in a storage or garment bag. Not allowing the poms to dry completely before restricting air flow can not only age the poms but also cause mold, mildew and a bad odor.
2. Avoid letting your poms sit in high heat enclosures such as in vehicles.
3. Don't leave your poms in direct sunlight for long periods of time. This can permanently damage the poms.
4. DO NOT pick up poms by the strands! *Use the handles* at all times when handling the poms.
5. NEVER crinkle the pom strands in your hands. This will make the poms look older than they are.
6. DO NOT THROW POMS!
7. Store poms in a water-tight tote or bag in between uses. A dryer sheet can be placed in the bag with the poms to eliminate any odors.

Santa Suit:

Hand wash with mild detergent in cold water only. Roll in a towel to remove excess water and hang dry. Follow instructions for Carbona Color Run Remover (Walmart) if bleeding occurs on white fur. Re-fluff fur.

Excused/unexcused absences/tardiness

Illness & Injury

If it is impossible to **attend** a rehearsal/practice, meeting or performance due to an immediate illness or injury, the following two actions must occur:

- The Knochette Advisor must be notified as soon as possible.
- A doctor's excuse is required to be submitted to the Knochette Advisor at the start of the following scheduled rehearsal/practice, meeting or performance. *A parent's written excuse may be acceptable for any illness that does not require multiple absences, does not require medical attention and is accepted by the school as an excused absence. **An excuse is not required only when school is in session and an acceptable excuse is submitted to the school for an absence.

If it is impossible to **attend** more than one rehearsal/practice, meeting or performance due to an on-going illness or injury, the following two actions must occur:

- The Knochette Advisor must be notified as soon as possible.
- A doctor's excuse stating that attendance is impossible, and the date of clearance is required to be submitted to the Knochette Advisor as soon as possible and at least by the start of the following attended rehearsal/practice, meeting or performance. This can be submitted to the Athletic Director's office or to the Band Director to be forwarded to the Knochette Advisor.

If it is impossible to **participate** in a rehearsal/practice, meeting or performance due to an illness or injury, **attendance is still mandatory** and a doctor's excuse **stating** the limitations and the date of clearance is required to be submitted to the Knochette Advisor *at the start* of the rehearsal/practice, meeting or performance.

Any time there is a serious illness or injury which limits a member's attendance and/or participation, a doctor's note indicating clearance is required to resume participation.

All medical/dental/orthodontic appointments should be arranged so as NOT to conflict with a rehearsal/practice, meeting or performance.

Absentee Notification

The Knochette Advisor is required to be notified of any foreseen absentees including tardiness and early departure(s). This notification shall be submitted via the *Absentee Notification Form* completed and submitted by the student's parent. Submission of the form does not mean the absence is excused.

Funerals

Funerals and related activities are a sensitive issue for everyone and respected by all faculty members at Knoch High School. However, abuse of funeral excuses will be eliminated by following provisions stated in the *Knoch High School Student Handbook* and the following actions:

- All missed rehearsals/practices, meetings and performances will be excusable for funeral and/or related activities of an immediate family member.
- An excuse by parent submitted to Knochette Advisor
- Funerals and related activities should be attended during times that do not conflict with scheduled rehearsals/practices, meetings and performances for anyone outside of the immediate family.

Religious Conflicts/Weddings

Religious activities and weddings will be accepted as an excused absence as long as the following conditions occur:

- The religious conflict or wedding is for immediate family only.
- An Absentee Notification Form is submitted to the Knochette Advisor at least (2) weeks prior to the event.

School Approved Functions

An absence or tardiness will be excused due to a school sponsored and approved function such as educational trips but not including sports or other extra/co-curricular activities.

Vacations/Family Trips

Because every attempt is made to inform each and every member of required attendance dates well in advance, it is expected that every attempt is made to schedule vacations and family trips around those dates. On occasion, there may be some unforeseen, uncontrollable conflict and a member has the opportunity to receive fewer demerits if a parent submits an *Absentee Notification Form* at least (2) two weeks prior to conflicting dates. Submission of the form does not mean the absence is excused.

Unexcused Absences/Tardiness

Unexcused absences, early leave and tardiness are but *not limited to* the following:

- Failure to submit a written excuse will constitute as an unexcused absence
- Employment or work of any kind - Work schedules should be arranged around Knochettes
- Driver's exams
- School shopping
- Parent's failure to supply transportation
- Hunting/Fishing season
- Vacations/family trips without prior notice and approval as excused by Knochette Advisor
- Visits to universities and colleges beyond the (5) five-day limit stated in the *Student Handbook*

Performance Readiness

Whether or not a member is absent from practice(s) due to an excused absence, they will not be permitted to perform until they can demonstrate the skill, confidence and complete readiness to do so. A performance audition may be conducted to determine performance readiness.

Demerits and discipline

A demerit system is the primary discipline tool utilized by both the Knochette organization and marching band. As stated in the *Knoch High School Marching Band Constitution*, any student receiving (5) five demerits will be dismissed from the marching band **but** because the Knochette Team participates in mandatory activities beyond the marching band, (1) one demerit will be added to the total allotted demerits. Therefore, Knochette team members will be permitted a total of 5.5 demerits before they are removed from the team and marching band. Team members may enter into a "*Student Expectations Contract*" before being dismissed from the team. When a team member receives the sixth demerit after all final best efforts have been accommodated, they will be dismissed from Knochettes and marching band.

Reference the "Final Best Effort" section for further details.

Demerits

The demerit schedule is a guideline and the issuing of demerits is not limited to the activities listed. Parents will be notified once a member reaches (6) four demerits and Student Expectations Contract may be implemented

Demerits can be reduced at Knochette Advisor's discretion if the infraction can be corrected immediately or the team member is able to obtain their missing items before performance or practice time. Demerits will NOT be reduced if the Knochette Advisor provides the missing items or the same infraction has become a habitual problem.

Merits

Merits may be issued by the Knochette Advisor to counteract demerits for those members who go above and beyond expectations.

Officer Demotion

Demotion of officers will be the first consequence of habitual and problematic behavior because officers were awarded a leadership position and are expected to lead by example. Once an officer has been demoted, they are NOT permitted to try-out for another officer position the following year and their officer rank will be removed from their permanent school record.

Dismissal

Any team member can be dismissed from the Knochette Team by the Knochette Advisor, Band Director, Athletic Director and/or High School Principal. Once a team member has been dismissed from the Knochette Team, they are NOT permitted to try-out the following year, their current Knochette participation will be removed from their permanent record and they are not permitted to visit with the team during team functions. Team dismissal may be due to *but not limited to*:

- Excessive demerits
- Poor academic performance
- Hazing (Review student handbook)
- Possession of illegal drugs or alcohol
- Fighting
- Gross Misconduct
- Inappropriate Social Media Conduct

If a team member is dismissed from the team, they are required to return ALL cleaned school and Knochette supplied uniform/equipment pieces **within (3) days** of the official removal date. Any missing or damaged items will be replaced at the removed team member's expense. Report cards and diplomas can be withheld until an appropriate solution is arranged *with the school*.

Final Best Effort

If a team member exhibits reoccurring, problematic behavior(s), the team member may be required to enter into a *Student Expectations Contract* with the Knochette Advisor, Band Director and Athletic Director as a final best effort to eliminate and solve any issues before further drastic measures, including dismissal from the marching band and Knochettes are followed out.

Resignation from Team

If a team member decides that they would like to resign from their position on the Knochette Team, they need to provide their resignation in writing to one of the following: Knochette Advisor, Band Director, Athletic Director or High School Principal. Along with their written resignation, they are to return ALL supplied uniform/equipment pieces. Any missing/damaged items will be replaced at the resigning member's expense. Report cards and diplomas can be withheld until an appropriate solution is arranged *with the school*. Once a team member resigns from the team, they are NOT permitted to try-out the following year, their current Knochette participation will be removed from their permanent record and they are not permitted to visit with the team during team functions.

At times, a member may need to resign for reasons beyond their control such as an ongoing illness, injury, family trauma, relocation and other such life altering events. These cases can be evaluated by the Knochette Advisor and an agreement may be reached to allow the member to be reinstated for the current year, try-out the following year and/or ensure that the member is awarded participation credit on their permanent record.

Team Member Promotion

If a Captain does not perform their duties, is demoted from their rank, removed from the team or resigns from their position, the Knochette Advisor reserves the right to assign another team member who tried out for Captain during the season's spring try-outs to the rank of Captain. The new Captain would obtain the rank of Captain on their permanent school record.

If the situation occurs that a general team position is available or becomes available due to dismissal or resignation and the position of Alternate(s) is present on the team, then the Alternate(s) can be evaluated over a designated time period to ensure performance readiness and/or the Alternate(s) with the next highest score from the season's spring try-outs can be promoted to the open general team position.

At any time that it is practical to fill a position on the Knochette Team that becomes available after the season's spring try-out process has been completed, the Knochette Advisor may call upon the try-out participant with the next highest score to fill the open position. This participant must agree to fulfill the position of "Alternate" for the remainder of the activity year if required and they will receive full participation credit on their permanent school record.

Miss high kick

Kick Line is a stylized dance which requires a particular set of skills and technique. Each year during band camp all team members are evaluated to identify the top team member who demonstrates these skills/techniques and is awarded the title "Miss High Kick". Evaluation is based on performing kick line sequences and scored by the Knochette Advisor via live and video presentations. Each member will also be given an opportunity(s) to self-score their own video presentation(s).

Prior selection to High Kick Lineup or Miss High Kick titles does **NOT guarantee selection the following year.**

High kick lineup

Along with identifying the top kick line performer for Miss High Kick during band camp, team members will also be identified for the title of "High Kick Lineup".

Prior selection to High Kick Lineup or Miss High Kick titles does **NOT guarantee selection the following year.**

Miss High March

Being part of a "marching" band, the Knochette style of marching is a vital skill that is evaluated, and one member of the team will be named Miss High March for the season.

Prior selection as Miss High March does **NOT guarantee selection the following year.**

Knochette Organization Activity Account

Knoch High School supplies, audits and maintains an activity account for all extra/co-curricular activities. This account is supplied to help school activities manage and monitor all monetary transactions. Therefore, the Knochette Advisor, students and parents should not and do not hold a checking account with any banking institutions for use by the Knochette organization. By-laws on account management are supplied by the school.

The school supplied activity account is provided for two purposes. First it provides a means for the Advisor to collect funds from team members and make group purchases for services and items that will be the property of the individuals. Secondly it allows the group to fundraise and purchase services, equipment and other items for use by the team.

If at any time, maintaining the use of the activity account becomes problematic due to team members and/or parents disagree with operating standards set forth and has been followed previously, the Knochette Advisor reserves the right to discontinue the use the activity account and all financial obligations associated with participation in Knochettes will become the responsibility of the team members.

Knochette Council

As required by the school's activity account by-laws, Knochette council officers will be voted on by the Knochette team with the majority votes being the determining factor for each position. The Knochette council officers will consist of:

- President
- Vice-President
- Secretary
- Treasurer

Separation of Account Funds

Because the activity account maintained by the school district is one account with no designation or separation of individual and group funds, an "on-paper" separation of funds will be maintained by the Advisor and the team Treasurer. The separations maintained "on-paper" are the Individual Funds and the Team Funds which is maintained jointly by the Knochette Advisor and team Treasurer.

Purchases/Payments

All account activities along with purchase and payment requests will be discussed at team meetings to be recorded in the minutes by the team Secretary.

Valid receipts are required by the school district before any funds can be issued for payment. Payment requests must be approved and signed by both the Knochette Advisor and one of the council officers. Because the activity account is maintained by the school and is NOT a booster account, remaining individual funds cannot be issued to individuals without a valid receipt as proof of costs associated with Knochettes.

Individuals will be notified of any individual funds remaining in the Knochette Activity Account prior to spring tryouts. The Knochette Advisor must be advised in writing on whether the individual balance is to be saved, reimbursed with acceptable receipts or donated to the Knochette group funds to be used as deemed necessary. If the Knochette Advisor does not receive this advice, then the individual funds will be automatically transferred to the Knochette group funds to be used as deemed necessary.

Personal and Business Checks to Knochette Organizations

Any personal or business checks provided as payment of services and items or as a donation to the Knochette organization must be written to "**KNOCH HIGH SCHOOL**" with "**KNOCHETTES**" in the memo.

**The Knochette Advisor will not accept any checks written otherwise.*

Allocation of Fundraised Funds

Throughout the season, funds will be raised through fundraising. Whether the purpose of the fundraiser is for individual costs or team costs will be determined prior to the fundraising activity. Fundraised funds for individual costs will be managed in the Individual Funds section of the activity account and must be used to offset the costs of participation in Knochettes. Fundraised funds for team costs will be managed in the Team Funds section of the activity account and will be allocated when funds are available as follows:

Allocation of Fundraised Funds (Cont'd):

1. Team Equipment
Funds to be first allocated for the purchase and/or repair of team equipment that will remain with the team as school property when deemed necessary.
2. Senior Gifts

To eliminate the need for team members to donate money for graduating seniors, a reasonable cost amount will be voted upon each year by the team for the purchase of (1) one senior gift per graduating senior to be presented at the annual band banquet.

3. Personal Equipment/Uniform Items

When funds are available, fairly inexpensive personal equipment/uniform items such as socks, spunks, hair pieces, etc. that will remain the property of the individual can be purchased with the activity funds to help minimize the costs associated with the participation in the organization.

If any team member, returning or not, did not help to raise funds through fundraising, then they are not entitled to and will not receive any compensation of funds in any form.

Remaining Year End Funds

If enough year end funds are available to cover the activity fees of all returning member post tryouts and there are no foreseen equipment expenses, those funds can be allocated to pay all returning members' school activity fee for the upcoming new season.

Marching Band council representatives

The Captains will serve as the Knochette representatives in the marching band council along with the other auxiliary Captains and band Section Leaders.

Knochette voting procedures

To ensure that all members feel confident and secure in their opinions and preferences, voting for council officers and other general issues open to the decision of all Knochettes can be done by paper ballots that are collected by the Knochette Advisor. Majority rules for final decisions.

Voting for the "Most Outstanding Knochette" award for the band banquet will be done electronically via email to the Knochette Advisor **and** Marching Band Director only. The Knochette Advisor will tally the votes, confirm accuracy with the Marching Band Director and forward the recipient's name to the Marching Band Booster President only. This procedure is in place to ensure the validity of each member's vote and the confidentiality of the recipient. Further instructions will be supplied when it is time to vote for this award.

Try-outs

Try-outs will be held in the spring of each year to select the new Knochette team. Prior membership to the Knochette Dance and Drill Team does not guarantee reinstatement to the team for the following year. Each student must participate in the try-out process each year of eligibility to be evaluated. Each try-out participant is required to supply a completed *Try-out Release Form* before being permitted to participate in the try-out process.

Try-out Sign-ups

Try-out sign-ups will begin approximately (2) two weeks prior to the Mandatory Informational Meeting via online. Any student not currently attending Knoch High School or Knoch Middle School but will attend Knoch High School starting their 9th grade year for the upcoming season are eligible to try-out and can sign up online.

Mandatory Pre-tryout Informational Meeting

All interested candidates must attend the mandatory informational meeting. This meeting is intended to inform candidates of time and monetary commitments, rules and regulations and expectations before making the final decision to try-out. Students are expected to communicate this information back to their parents/guardians. This meeting will help to answer any question you may have. If the meeting cannot be attended, the advisor must be made aware of beforehand so that the interested student can have access to all necessary forms and information before the first day of auditions.

General Team Member

Evaluated Skills:

1. Appearance
2. Splits (Right, Left, Straddle)
3. Turn (Single Pirouette)
4. Leap (Jete)
5. Dance Routine
 - a. Memory
 - b. Projection
 - c. Technique
6. Kick line Routine
 - a. Memory
 - b. Rhythm
 - c. Technique
7. Pom/Marching Routine
 - a. Memory
 - b. Pom Technique
 - c. Marching Technique
8. Showmanship
9. Prior year demerits and merits
10. Number of years on team

General Try-out Score Sheet:

Total possible points are 168 points including max bonus points and max number years on the team.

Try-out Number:

Skill	Possible Points	Score	New Score
Appearance	0 2 4 6 8		6
Turn - Single Pirouette	0 2 4 6 8		7
Leap - Jete	0 2 4 6 8		8
Bonus Turns	0 1 2 3 4		9

(1) one turn only & points earned on an all or none basis.

Chaines - 1	☐	Axel - 3	☐
Double - 2	☐	A La Seconde - 4	☐
Triple - 3	☐	Fouette - 4	☐

Skill	Possible Points	Score	New Score
Kick Routine	Memory 0 2 4 6 8 Rhythm 0 2 4 6 8 Technique 0 2 4 6 8		3
Splits	Right 0 1 2 3 4 Left 0 1 2 3 4 Straddle 0 1 2 3 4		4
Pom/Marching Routine	Memory 0 2 4 6 8 Pom Technique 0 2 4 6 8 Marching Technique 0 2 4 6 8		2
Dance Routine	Memory 0 2 4 6 8 Projection 0 2 4 6 8 Technique 0 2 4 6 8		1
Overall Showmanship	0 2 4 6 8		5
Total Score	+		
New Tie Breaker Score	+		



Hand Score Sheet*

TRY-OUT SCORE SHEET 2012

General Score Sheet		Tryout Number ID: 69
Test Year	# 7	Judge ID: 3
		Score ID: 127
Category	Score	Notes
Appearance	10	
Single Pirouette	10	
Jete	10	
Bonus Turn	4	Turn Executed: Fouette ☒ Turn Properly Executed
Kick Memory	10	
Kick Technique	10	
Kick Rhythm	10	
Right Split	10	
Left Split	10	
Straddle Split	10	
Pom Memory	10	
Pom Technique	10	
Marching Technique	10	
Dance Memory	10	
Dance Projection	10	
Dance Technique	10	
Overall Showmanship	10	
Total Score	164	
General Notes/Comments:		Judge's Initials
Tuesday, March 26, 2013		

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Electronic Score Sheet**

*Manual judge's score sheet will be tallied first by each individual judge and initiated by that judge and then tallied again by the Knochette Advisor and initiated by the Knochette Advisor. If the Knochette Advisor finds any discrepancies in the tallied scores, the Knochette Advisor will give the score sheet back to the original judge to re-tally the score sheet and initial once again. If at any time the original judge who scored the sheet is not available for unforeseen circumstances, any of the other judges, the Band Director or Athletic Director can re-tally the score sheet and initial the revised score. Any individual section score changes will be made by the original judge only and initiated.

**Electronic score sheets are tallied by scoring program and printed. Each judge will initial their printed electronic score sheets as verification.

Each candidate's try-out scores will be averaged by adding each of the judge's scores for that candidate and then dividing by the total number of judges.

Captain(s)

To be eligible to try-out for a Captain position, Captain Candidates must agree to sign the Captain Commitment Contract which outlines the duties, expectations and commitments of the Captain if selected as Captain. Captain Candidates must be present the day of tryouts and have the ability to physically participate in the tryout process to be considered for the position. Captain candidates must also be in good standing academically, with school Administration, within the Knochette Team and the marching band in general.

Captain Candidate Selection:

Captain selection is based on a combination of ability, skill, creativity, commitment, dedication and interpersonal communication skills. First consideration for Captain Candidates will begin with all upcoming seniors who have been a member of the Knochette Team during the prior (2) two years. Typically, two Captains are selected but only one may be selected. The number of Captains selected per try-out process will be based on the number of team members selected during the try-out

process, the number of Captains deemed necessary to adequately lead the Knochette team and the number of qualified Captain Candidates demonstrating the necessary skills to effectively lead the Knochette team. If only two upcoming seniors with membership the prior (2) two years are available and committed to be evaluated for the Captain position, the try-outs for Captain positions may be opened to include the Captain Candidates. In the event, there are not enough qualified upcoming seniors for the selection of Captain, review the flow chart below for further explanation of preferences and hierarchy of qualified candidates for Captain.

"Qualified" meaning the candidate has met all of the eligibility requirements.



Captain Candidate Evaluated Skills and Requirements:

1. Commitment Contract
2. Acceptable general try-out score to secure a position on the Knochette team
3. Choreographed routine
4. Interview with the panel of try-out judges
5. Essay or Short Answer Questions
6. Technical skills
7. Judge's recommendation
8. Prior team's evaluations
9. Learn/Teach evaluation
10. Sign up for Captain try-outs by the specified date indicated by the Knochette Advisor

Captain Score Sheet:

Total possible points vary per the number of eligible captain candidates.

Try-out Number:

Skill	Possible Points	Score	New Score
Choreographed Routine	Technique 0 2 4 6 8		4
	Creativity 0 2 4 6 8		4
	Usable Style 0 2 4 6 8		4
	Flow/Timing 0 2 4 6 8		4
Technical Skills	☐ Double Yes or No 2 ☐ Triple Yes or No 4 ☐ Axel Yes or No 6 ☐ Foutte Yes or No 8 ☐ Switch Leap Yes or No 2 ☐ Russian Yes or No 4 ☐ Attitude Leap Yes or No 6		5
Interview	Question #1 0 2 4 6 8		3
	Question #2 0 2 4 6 8		3
	Question #3 0 2 4 6 8		3
	Question #4 0 2 4 6 8		3
Essay	0 8 16 24 32		6
Judge's Recommendation	Candidate Ranking x 2		1
Team Evaluation Forms	Total Score → Number of Evaluations		8
Teacher Evaluation Forms	Total Score → Number of Evaluations		7
Learn/Teach Evaluation			2
General Try-out Score			9
Number of Years on Team	0 1 2 3		10
Prior Year Attendance	---		11
Prior Year Demerits	---		11
Total Score	+		
New Tie Breaker Score	+		

THE MULTIPLIER (x2)

Hand Score Sheet*

General Score Sheet

Captain Score ID: 1
Judge ID: #
Tryout Number ID: 1

Category	Score	Notes
Routine Technique		
Routine Creativity		
Routine Usable Style		
Routine Flow Timing		
Turn Score		Turn Executed: ☐ Turn Properly Executed
Leap Score		Leap Executed: ☐ Leap Properly Executed
Question 1 Score		Question 1:
Question 2 Score		Question 2:
Question 3 Score		Question 3:
Question 4 Score		Question 4:
Essay Score		
Recommendation Score		Judge's Recommendation:

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Electronic Score Sheet**

*Manual judge's captain score sheet will be tallied first by each individual judge and initiated by that judge and then tallied again by the Knochette Advisor and initiated by the Knochette Advisor. If the Knochette Advisor finds any discrepancies in the tallied scores, the Knochette Advisor will give the score sheet back to the original judge to re-tally the score sheet and initial once again. If at any time the original judge who scored the sheet is not available for unforeseen circumstances, any of the other judges, the Band Director or Athletic Director can re-tally the score sheet and initial the revised score. Any individual section score changes will be done by the original judge only and initiated.

**Electronic score sheets are tallied by scoring program and printed. Each judge will initial their printed electronic score sheets as verification.

Each captain candidate's try-out scores will be averaged by adding each of the judge's scores for that candidate and then dividing by the total number of judges.

Captain Teach/Learn Evaluation:

Total possible points are 30 points.

CAPTAIN LEARN/TEACH EVALUATION 2012

EVALUATION REQUIREMENTS

Captain Candidate Name: _____

Number of 8-counts learned:

	Yes	Needs Improvement	No
1	2	1	0
2	2	1	0
3	2	1	0
4	2	1	0
5	2	1	0
6	2	1	0
7	2	1	0
8	2	1	0

Comments: _____

Number of 8-counts taught accurately:

	Yes	Needs Improvement	No
1	2	1	0
2	2	1	0
3	2	1	0
4	2	1	0
5	2	1	0
6	2	1	0
7	2	1	0
8	2	1	0

Comments: _____



Each captain candidate will be evaluated on their learning and teaching skills either by the Knochette Advisor or the try-out judges via video recording. Each candidate will be taught (4) four 8-counts during one of the try-out practices and then they will be required to teach those (4) four 8-counts to all of the try-out participants as a group. Alternatively, you may be taught the four 8-counts during the tryout process and then teach other tryout participants while being observed and evaluated by the judges. **This process is only to evaluate their ability to teach what they have learned, not their talent abilities.** The evaluation process focuses on key elements that good learners and good teachers should practice when learning and teaching. *It does not focus on the ability of the other try-out candidates to learn what they are taught.* Captain candidates will be observed as they learn and teach. Whether a captain candidate presents one of the key elements determines their score for that element.

Prior Team Evaluation Form:

Total possible points are 51 points.

Each captain candidate will be evaluated by each of the prior team's members who are participating in the spring try-out process as a try-out candidate and the Knochette Advisor. Once all the forms are collected by the Knochette Advisor, all the team evaluation scores for each candidate will be tallied by the Knochette Advisor and averaged by dividing by the number of team evaluations received for each candidate prior to the start of the try-out day. The judge's will be given all the team evaluations for consideration and to check the accuracy of each of the candidate's scores.

This peer evaluation is designed to give you and other potential team members a voice in the Captain selection to help ensure that the most qualified individual is appointed to the Captain position(s). Take your time to read through all the statements and answer them honestly. Please do not just circle high scores for the people you like and low scores for those you don't. Remember that the Captain selection affects you and the team for the entire year. Critically consider your answers carefully.

**This evaluation is intended for previous team members who are participating in the new year's try-out process only.*



Captain Candidate Name: _____

	Disagree Completely	Somewhat Disagree	Somewhat Agree	Agree Completely
She devotes her time and energy as necessary to the team by being present, on time and stays for the duration of all team activities.	0	1	2	3
She up holds a positive attitude toward the team and its members at all times.	0	1	2	3
She helps to resolve conflict within the group rather than escalate the situation or create conflict.	0	1	2	3
She encourages and motivates others on the team.	0	1	2	3
You can depend on her to help you when you need it.	0	1	2	3
She remains focused, works hard and maintains proper behavior so to not hinder the team's progress.	0	1	2	3
She promotes and represents the team positively to outside individuals/organizations.	0	1	2	3
She is supportive and respectful to others including team members, band members, staff and parents.	0	1	2	3
She restrains from negatively talking about others including, team members, band members, staff and parents.	0	1	2	3
She communicates effectively with others.	0	1	2	3
I would be please to work with her in the future if she was selected as team Captain.	0	1	2	3
Column Totals				
Final Total				

TEAM EVALUATION FORM 2012

Captain Contract:

Prior to tryouts, interested Captain candidates and their parents must sign a Captain Contract indicating their interest, commitment and understanding of duties.

I, _____, as Captain of the Knoch High School Knochette Dance & Drill Team, understand that I serve as a positive representative and leader of my team. I understand that I will be expected to fulfill duties above and beyond the average team member including extra meetings and practices. I, furthermore, understand and agree to abide by the following Captain rules and responsibilities:

- To arrive at least (5) five minutes early to all Knochette functions
- In the event of the Knochette Advisor's absence, to begin practice promptly at the designated practice time with stretches and warm-ups and/or conduct practice in **productive manner**
- To confidentially inform the Knochette Advisor immediately if any team member has a problem or should receive any demerits
- To openly communicate with the Knochette Advisor and team members
- To attend all extra meetings and practices required of me
- To assist the Knochette Advisor with planning and choreography as needed
- To get prior approval for any purchases, changes, scheduled meetings/practices and choreography by the Knochette Advisor
- To be respectful of all team, band and staff members and not discriminate in any way
- To assist the Knochette Advisor with any duties she may assign
- To maintain an excellent attendance and demerit record
- To attend both Knochette and band camp in their entirety
- To schedule all other non-school related activities around your Knochette activities
- To reasonably limit your involvement in other school related activities that may cause excessive conflict with your Knochette activities
- To schedule medical appointments as to not interfere with Knochette activities unless absolutely necessary
- To check with the Knochette Advisor before leaving all Knochette activities for any additional instructions or details
- To lead in a positive light and encourage growth in all team members
- To provide constructive criticism and not make team members feel inadequate
- To promote and represent Knochettes and the Marching Band positively to others
- To represent your team in the Band Council
- To keep all witnessed disciplinary actions, Knochette member records and all sensitive Knochette information discussed with the Knochette Advisor and Band Director confidential
- To communicate with the Knochette Advisor, band staff and other officer(s) to ensure everyone has the same understanding of material and instructions
- To support other officer(s), the Knochette Advisor, Band Director and other band staff by working with them and not criticizing changes, decisions and actions to other band members
- To follow provided instructions from Knochette Advisor, Band Director and other band staff
- To communicate instructions and reminders to the team effectively, respectfully & in a timely manner

Signature: _____ Date: _____

As the parent of a Knochette Captain, I fully understand, read and discussed with my daughter the previously stated conditions listed for my daughter as Captain. In addition, I understand the extra time commitment that is required of her in this officer position. I hereby give consent to my daughter to participate in the capacity of Knochette Captain and recognize her responsibilities as a leader of her team. I furthermore understand that I am not expected to organize and/or chair all Knochette related activities but rather assist when I can and when appointed to by the Knochette Advisor, Knochettes and their parents.

Signature: _____ Date: _____

 Revisions:
February 2011
March 2012

CAPTAIN CONTRACT 2012-2013

Quartermaster(s)

The Quartermaster Officer position may or may not be selected each year depending on candidate availability and warranted team need. The role of the Quarter Master is to assist the Knochette Advisor and team Captain(s) with various tasks and supervising team activities when both the Knochette Advisor and team Captain(s) are preoccupied. Quarter Master candidates must be present on tryout day and have the ability to physically participate in the tryout process to be considered for the position. Also, candidates must be in good standing academically, with school Administration, within the Knochette Team and the marching band in general.

Prior service as Quarter Master does **NOT** guarantee selection for Captain or Quarter Master the following year.

Quarter Master Candidate Selection

The selection of the Quartermaster(s) will begin with candidates who are currently in high school and have completed at least one full season as a team member (excluding any Honorette year).

An alternate year may count toward this requirement, provided the candidate is in high school at the time of audition.

In the event that Captain selection criteria are adjusted, Quartermaster eligibility will follow the same structure, maintaining the requirement of high school enrollment and at least one full season of prior team membership (excluding any Honorette year)..

Selection of a Quarter Master each year is not guaranteed. The decision to include the selection of a Quarter Master will be announced as soon as possible during the tryout process. In the event, it is decided to select a Quartermaster(s), eligible candidates will be identified and asked to confirm their interest in being considered for the Quartermaster position.

Quarter Master Evaluation Skills and Requirements

1. Commitment Contract
2. Overall Tryout Score
3. Essay or Short Answer Questions
4. Interview with the judges
5. Prior team's Evaluation (*Reference Captain Prior Team Evaluation Form for sample*)

Quarter Master Contract:

Prior to tryouts, interested Quarter Master candidates and their parents must sign a Quarter Master Contract indicating their interest, commitment and understanding of duties.

I, _____, am interested and committed in being considered for the Quarter Master of the Knoch High School Knochette Dance & Drill Team. If selected as Quarter Master, I understand that I serve as a positive representative and leader of my team. I understand that I will be expected to fulfill duties above and beyond the average team member. I, furthermore, understand and agree to abide by the following Quarter Master rules and responsibilities:

- To arrive at least (5) five minutes early to all Knochette functions
- In the event of the Knochette Advisor's and Captain(s) absence, to begin practice promptly at the designated practice time with stretches and warm-ups and/or conduct practice in productive and positive manner
- To conduct practice in productive and positive manner as instructed by the Knochette Advisor when the Advisor and Captains need to meet
- To confidentially inform the Knochette Advisor immediately if any team member has a problem or should receive any demerits
- To make time available to help team members when asked
- To be respectful of all team, band and staff members and not discriminate in any way
- To assist the Knochette Advisor/Band Director with any duties that may be assigned to me
- To maintain an excellent attendance and demerit record
- To plan other activities around your Knochette activities including other school activities and dance/gymnastic classes as to not interfere with your officer role
- To schedule medical appointments as to not interfere with Knochette activities unless absolutely necessary
- To lead in a positive light and encourage growth in all team members
- To correct, not criticize
- To promote and represent Knochettes and the Marching Band positively to others
- To keep all witnessed disciplinary actions, Knochette member records and all sensitive Knochette information discussed with the Knochette Advisor and Band Director confidential
- To support other officer(s), the Knochette Advisor, Band Director and other band staff by working with them and not criticizing changes, decisions and actions to other band members
- To be informed of all event times, locations and details

Signature: _____ Date: _____

If my daughter is selected as Quarter Master, I fully understand, read and discussed with my daughter the previously stated conditions listed for my daughter as Quarter Master. In addition, I understand the extra time commitment that is required of her in this officer position. I hereby give consent to my daughter to participate in the capacity of Knochette Quarter Master and recognize her responsibilities as a leader of her team. I furthermore understand that I am not expected to organize and/or chair all Knochette related activities but rather assist when I can and when appointed to by the Knochette Advisor, Knochettes and their parents.

Signature: _____ Date: _____

QUARTER MASTER CONTRACT

REV 0



Access to Individual Scores

ALL SCORES ARE HELD STRICTLY CONFIDENTIAL.

Access to any scores, individual or otherwise, will only be granted to the Knochette Advisor, Marching Band Director, Athletic Director, High School Principal and Vice-Principal as needed. A request must be made in writing to the Athletic Director and/or High School Principal if a Knochette try-out participant **and** their parent/guardian wishes to see their score and their score only. This request will only be granted if there is a substantial, warranted grievance.

All try-out hard copy material related to scores will be sealed in an envelope and the flap edge signed and dated by the Knochette Advisor within (1) one week after the try-out process has concluded. The Knochette Advisor in the presence of the Marching Band Director, Athletic Director, High School Principal or Vice-Principal, may open the sealed envelope in the case of filling a vacant captain or team position and scores are needed to determine the filling of such a vacancy. The try-out material must be resealed, signed and an explanation for opening the sealed envelope written on the exterior each time the envelope needs to be opened.

Team Selection and Size

The team size will be determined by (2) two factors:

1. A natural break in score totals
2. The number of available positions allotted by the Knochette Advisor and Marching Band Director

Alternates

Alternates can be chosen as part of the team. The number of Alternates chosen will be determined by and based on the team size selected during the try-out process and/or the number of candidates demonstrating the necessary skill to succeed as a team alternate.

Alternates must demonstrate a certain level of skill necessary to perform as a general team member. The Knochette advisor will evaluate Alternates during practices and rehearsals to determine if the level of skill has been met before placing them in a performance and on the field. Serving as Alternate is the best opportunity for students to better their skills with expectations of making the team as a general member the following year.

Prior membership as Alternate does NOT guarantee selection for a general team member the following year.

If a try-out candidate is not selected as either a general or alternate team member and are still interested in joining band, they are encouraged to participate in instrumentals or one of the other auxiliary try-out processes. They will also have the option of joining as a Banner/Team Manager member known as Honor Knochettes or Honorettes. Joining as Honor Knochette gives students an opportunity to learn and work with Knochettes for the season with hopes of making the team for the following year.

Prior service as Honor Knochette does NOT guarantee selection for the team the following year.

Try-out Practices

Apparel:

- Comfortable shorts or sweats. NO short shorts!
- Comfortable T-shirt or sweatshirt. NO tanks or camis!
- Comfortable tennis shoes. Dance footwear is acceptable, but tennis shoes will be required for try-outs.
- Hair securely pulled back and out of your face.
- NO jewelry!
- NO gum!

Expectations:

- Arrive at least (5) five minutes early to allow time to sign-in.
- Be properly dressed, hair up and ready to work.
- Pay attention! NO extensive talking and disrupting others.
- Be respectful to others.
- If you have a question or need help, ASK! It will only help you and others may have the same question or need help with the same thing.
- Help others as needed. You would appreciate someone telling you are on the wrong foot...

Try-out Day

Apparel:

- Navy blue or black shorts (Not too short or too long)
- Plain, white T-shirt (tucked neatly into your shorts)
- White tennis shoes and socks
- Hair securely pulled back into a ponytail and out of your face
- Light makeup
- Light Colored nail polish, if any!
- NO jewelry!
- NO gum!

Order of Events:

- Sign-in will begin promptly at the designated time assigned by the Knochette Advisor
- Final Instructions
- Group demonstration for judges
- General Knochette try-outs
- Call backs (if applicable)
- Once call backs are completed and you are NOT trying out for an officer position, you are permitted to leave at this time.
- Officer try-outs
- Officer try-out callbacks (if applicable)
- Final dismissal

Expectations:

- Arrive at least (5) five minutes early.
- Pay attention to instructions and no talking!
- Be respectful to others.
- Remain in the waiting area until it is your turn to try out.
- Be quiet while in the hall outside of the gymnasium!
- No roaming the halls and behaving while waiting for your turn to try-out.

General Make-up Auditions

Should a student not be able to make the audition this must be communicated with the advisor to set up different arrangements depending on the situation. How different situations will be handled are outlined below

1. Able to attend rehearsals, but cannot attend auditions

- * Student and/or advisor will video the student the last day they are at rehearsals all of the adjudicated skills and routines for the audition
- * Student will be assessed by the panel of judges watching the video the day of auditions using the same format for scoring as all other students auditioning
- * Student will be assigned a number and their results will be included in the posting of the team roster

2. Unable to attend/participate in any part of the audition

- * Student will receive videos of the following skills and routines to learn and then submit self-tapes completing the skills and routines
 - **Videos will be made featuring a dancer/advisor teaching the routines and skills from the front and back views for the student to learn off of.
 - ** The self tape should be done to the best of the students ability in a place that is free from other distractions and noise and the shot should include the dancers entire body and performance. This is to be sent to the advisor's chosen email address for general communication.
- * Videos must be submitted in a timely manner. Videos will be accepted until two weeks after the conclusion of the original auditions unless there is a medical limitation prohibiting the students from doing so.
 - **In the event of a medical limitation, the student should still submit the video in a timely manner that is discussed with the advisor
- * Student will be scored and judged by the advisor and band director using the same format for scoring as all other students auditioning
- * The student will be made aware of their status for the team within a week of the video being submitted. This will be communicated through email

Leadership Make-Up Auditions

Unless the student is participating in a school sponsored event or an event approved by the Athletic Director, anyone who is wanting to audition/apply for a leadership position within the team (Capitan, QuarterMaster, etc) MUST be present for all parts of the audition process.

- * If the student applying/auditioning for a leadership position is partaking in an approved event that limits their ability to be present for the day of auditions, plans should be made with the advisor and other entities to schedule a time for a phone interview on the day of auditions. The student also must submit self tapes of all skills, routines, and captain routine before the day of auditions.
 - ** A phone, or computer based interview will take place the day of the auditions with the panel of judges
 - * * Student will be assessed by the panel of judges watching the video the day of auditions using the same format for scoring as all other students auditioning
 - * Student will be assigned a number and their results will be included in the posting of the team roster

Results

Results will be posted by try-out number only. (So, don't forget or lose your number...) The results will be posted on the exit doors near the senior gymnasium and on the marching band website (www.knochhighband.com). No scores will be included in the results posting. Results will be posted numerically by try-out number, **NOT** by score. Depending on the try-out process and the annual marching band trip timing, results may be released the day of try-outs or held until the current members return from the band trip.

Commitment to the Team

Once the tryout process has concluded and the new team is announced for the coming season, those selected are expected to remain committed to fulfilling their assigned position on the team.

At any time a student decides to pursue a tryout process with a different team after the Knochette tryout process is complete, it will be assumed that student has decided to NOT remain committed to the Knochette team for the upcoming season and forfeits their position they have earned on the team through the tryout process. Additionally, the student will not be permitted to try out for the following school year.

If a student decides to resign at any time after the Knochette tryout process has concluded, the student will not be permitted to tryout the following year. Any extraordinary circumstances can be reviewed by the Knochette Advisor and Band Director to determine if the circumstances are worthy of allowing the student to try out the following year.

When a student's commitment to the team is no longer valid, the Knochette Advisor will determine if it is applicable to promote any Alternates and/or call up any students who did not make the team during the tryout process to fill open positions on the team.

Post Try-out Meeting

A mandatory meeting for the NEW Knochette Team and their parents/guardians will be held following try-outs to discuss the following:

- Handout immediate fundraising and discuss future fundraising
- Cover all rules & expectations not previously covered
- Size girls for required apparel pieces
- Order immediately needed apparel and equipment
- Answer any questions
- Complete any additional forms
- Cover calendar for next several months
- Collect any funds needed for the dance camp deposit and/or purchases
- Cover any other information not discussed previously

Acknowledgement of responsibility

Knochette Acknowledgement of Responsibility:

I, _____, have read all of the rules and regulations stated in the Knochette Team Constitution that governs the Knoch High School Knochettes. As a representative of my school, the Knochette team, the Knoch High School Marching Band and the community, I understand and agree to abide by them as a member of the Knochettes for the 20____-20____ school year.

Signature: _____

Printed Name: _____

Date: _____

Parent/Guardian Acknowledgement of Responsibility:

I, the undersigned, have read and fully understand the rules and regulations which will govern my student as a member of the Knochette team. I further understand that this is a co-curricular activity and that attendance at all practices, games, special functions, and summer camps are a requirement of all Knochettes. I hereby give consent to my student, _____, to participate in the Knoch High School Knochette Organization and recognize their responsibilities and requirements as a leader of their school. I understand that I will be required to pay for dance camp and uniform pieces, and that fundraising may be made available to me to help offset these costs. I have discussed with my student the rules and expectations of their as a Knochette member and will see to it that she upholds their responsibilities and will follow the guidelines set forth in this team constitution. Further, I understand that medical insurance must cover my daughter. **I give my permission for my child to receive medical attention in the event that I cannot be present or reached for any reason.**

Signature: _____

Printed Name: _____

Date: _____

Knochette/Parent Copy

Tables and attached forms list

Season Expected Events_____	TB-1
Season Expected Financial Obligations_____	TB-2
Season Expected Supplied Uniforms and Equipment_____	TB-3
Season Demerit Schedule_____	TB-4
Appropriate Dress and Attire_____	TB-5
Miss High Kick/High Kick Lineup Evaluated Technique & Miss High March Evaluated Technique _____	TB-6
Acknowledgement of Responsibilities-Knochette Advisor Copy_____	FM-1
Student Contact and Medical Emergency Form_____	FM-2
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Uniform and Equipment Assignment_____	FM-4
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Student Expectations Contract_____	FM-6
Clothing Sizes and Measurements_____	FM-7

Season expected List of Events

Knochette Mandatory Post Tryout Meeting

- June 30, 2026: 6:30pm

Band/Knochette Rehearsals (*Other dates/time as needed):

- Marching Band Whole Band Meeting: July 14, 7:00pm
- Mini Camp, July 27-30, 6:00-9:00pm
- Band Camp, August 3 - August 7 **AND** August 10-14, 8:00am-3:30pm
- Football/Parade Rehearsals, Monday's from 3:00pm-5:00pm and Wednesday's from 3:00pm-6:00pm

Marching Band Festivals:

- Pie Fest, August 20, rain date of August 21
- Butler Band Festival, September 30th, rain date of October 1

Parades

- Kennywood Parade, August 14
- KHS Homecoming Parade, TBD
- Butler's Veteran's Day Parade, November 11
- Saxonburg Light-up Night, November 27
- Saxonburg's Memorial Day Parade, May 31

Football Games:

- August 28
- September 4
- September 11
- September 18
- September 25
- October 2
- October 9
- October 16
- October 23
- Playoffs, TBD

Band Trip (Optional):

- Details TBD

Basketball Rehearsals/Performance

- TBD based on basketball schedule

*****Listed events and dates may change or be canceled, and additional events may be scheduled.*****

Ample notification will be supplied.

REFERENCE CALENDARS, EMAILS AND Parent Square!

TB-1

Season estimated Monetary Obligations

Item	Approximate Cost
Sneakers	\$39.99
Hair	\$17.99
Eyeshadow	\$10.99
Lipstick	\$12.99
Eyeliners	
Mascara	
Foundation, blush, optional contour and concealer	
Tights	\$18.50
White undershirt Option 1 Option 2 (3 pack)	Option 1 - \$34.95 Option 2 - \$27.99
Boots	\$52.95
Spirit Wear	TBD
Warm Up (Jacket Only)	\$97.84

The listed monetary obligations are an **estimate** and a **guideline** to help understand the costs associated with participating in Knochettes. Final costs are determined by individual choices, additions/eliminations, sales/discounts, prior purchases and price increases. Every effort is utilized to minimize all costs.

TB-2

Season supplied uniforms/equipment

The following uniforms and equipment are anticipated to be supplied to each Knochette member:

- Poms for Performances
- Practice Poms
- Pink Arm Band
- Formal Uniform w/Sparks and Pants
- Blue/gold Gaunts
- Wind Suit Pants
- Wind Suit Jacket
- Garment Bag
- Sling Backpack w/Pom Hook
- Raincoat
- Santa Suit w/Belt, Hat and Boot Cuffs

*This list may be modified due to supply, needs and/or purchases.

Season demerit schedule

The following demerit schedule is a guideline and the issuing of demerits is not limited to the activities listed. Parents will be notified once a member reaches (6) four demerits.

Infraction	Number of Demerits
Practices & Meetings	
10 minutes or more late	$\frac{1}{2}$
Excused Absence (w/ form turned in)	0
3 Accumulated Excused Absences (w/ form turned in)	1 $\frac{1}{2}$
Excused Absence (w/o form turned in)	$\frac{1}{2}$
Unexcused Absence (w/ form turned in)	1 + possible performance suspension
Unexcused Absence (w/o form turned in)	2 + possible performance suspension
Missing Equipment	1 $\frac{1}{2}$
Improper Attire (clothing, hair, shoes, etc.)	1
Performances	
10 minutes or more late	1
Excused Absence (w/ form turned in)	$\frac{1}{2}$
Excused Absence (w/o form turned in)	1
Unexcused Absence (w/ form turned in)	1 $\frac{1}{2}$
Unexcused Absence (w/o form turned in)	2 $\frac{1}{2}$
Missing Equipment	2 + ineligible to perform
Missing, Damaged, Unclean Uniform	3 + ineligible to perform
Inappropriate Appearance (hair, makeup undergarments, etc.)	1 $\frac{1}{2}$ + ineligible to perform if not fixed before kickoff
All the Time	
Unsportsmanlike Conduct	2 + performance suspension/ineligible to perform
Inappropriate Social Media Conduct	3 + performance suspension/ineligible to perform
Disrespect to Staff, Parents, etc.	3 + performance suspension/ineligible to perform
Hazing, Bullying/Cyber Bullying	3 + performance suspension/ineligible to perform/meeting w/ director and/or AD
Inappropriate Conduct	3
Disruptive Behavior	1
Profanity	1
Using Electronic Devices at Inappropriate Times	1
Chewing Gum	$\frac{1}{2}$

Demerits can be reduced at Knochette Advisor's discretion if the infraction can be corrected immediately or the team member is able to obtain their missing items before performance or practice time. Demerits will NOT be reduced if the Knochette Advisor provides the missing items or the same infraction has become a habitual problem.

TB-4

Appropriate dress and attire

Auxiliary Tank Top Rules

Being permitted to wear tank tops at auxiliary/band rehearsals is a privilege, not a right, and can be revoked at any time. The best way to ensure your privilege of wearing tank tops to auxiliary/band rehearsals is to use common sense, tastefulness, modesty and to follow the rules set forth. One offender can affect their entire team and/or auxiliaries as a whole by having this privilege revoked for all.

1. A proper sports bra must be worn under tank tops.
 - a. Sports bras are not regular bras with conversion straps
 - b. Must meet fit, form and function
2. Proper colored undergarments must be worn
3. Tank tops must be long enough that no mid-drift is showing when lifting arms
 - a. You can wear another tank that is long enough under a shorter tank
4. No large gaping neck and arm holes.
 - a. If you wear such a tank, you must wear a proper tank under it
5. No lace, slits or any see through portions of the tank top.
 - a. If you wear such a tank, you must wear a proper tank under it
6. No cut up tanks
 - a. Cut up t-shirts and shorts are not acceptable, and neither are cut up tanks...
 - b. If you wear such a tank, you must wear a proper tank under it
7. You must bring alternate clothing in case you are told to change
8. If you are told any clothing is not acceptable, do NOT wear it again
9. If you are told any clothing is not acceptable and you do not have alternate clothing, you will be sent home and demerits will be applied

Auxiliary Shorts Rules

Being permitted to wear Softe shorts (or like) and biker/compression spandex (or like) shorts at auxiliary/band rehearsals is a privilege, not a right, and can be revoked at any time for any reason. The best way to ensure your privilege of wearing these types of shorts to auxiliary/band rehearsals is to use common sense, tastefulness, modesty and to follow the rules set forth. One offender can affect their entire team and/or auxiliaries as a whole by having this privilege revoked for all.

1. Shorts must fit properly and not be too short or tight including when bending over
2. Proper fitting and colored undergarments must be worn
3. Shorts must not be too short or rolled to the point that improper exposure is evident!
4. Shorts are NOT to be rolled when attending a band event outside of rehearsals (I.E. Kennywood)
5. When stretching and performing tricks and kicks, be mindful of how these shorts can expose you to others. When in doubt, don't wear them or wear spunks, spandex or biker shorts under your shorts.
6. Hot pants are not permitted
7. Good rule of thumb, the cheeks that ever should be seen are those at the end of your beautiful smile 😊

TB-5

Miss High Kick/high kick lineup

List of Evaluated Technique

- Head Up
- Head Level Execution (Head down for touches and pop up for level change)
- Control of Levels
- Knees Straight
- Toes Pointed
- Hips Parallel to the Floor (No lift in hip in attempting higher kicks)
- Hips Parallel to the Front (No twist when not specified)
- Straight Back (No bending forward with kick)
- Shoulders Down
- Thumbs In
- Fingers Together & Flat
- Control of Bent Arm (Proper placement with no wing movement)
- Smile
- No Over Step (Running man effect)
- Feet Together
- Kick Height
- Arms Straight
- Small Prep
- Feet & Legs Parallel (Not turned out)
- Kicks Parallel (Not turned out)
- Maintained technique and/or Continued Improvement
- Executes Full Kicks Unless Told to Mark
- Mastery of Additional Kick Types (Beyond Straight Kicks)

Evaluation:

2 = Proper Technique Demonstrated

1 = Technique Needs Improvement

0 = Technique Not Demonstrated

Miss High march

List of Evaluated Technique

- Toes pointed
- Knees lifted high
- Even lifting of knees
- Proper technique is demonstrated at length
- Observed practicing with proper technique regularly
- Performs utilizing proper technique

TB-6

This image shows a full page of primary-ruled paper designed for handwriting practice. It features multiple sets of horizontal lines. Each set consists of three lines: a solid top line, a dashed middle line, and a solid bottom line. These sets are repeated down the entire page, providing ample space for practicing letter formation and alignment. The paper is otherwise blank, with no margins or additional markings.

This image shows a full page of primary-ruled notebook paper. It features multiple sets of horizontal lines designed to guide handwriting. Each set consists of three lines: a solid top line, a dashed middle line, and a solid bottom line. These sets are repeated vertically down the entire page, providing a template for practicing letter formation and alignment. The paper is otherwise blank, with no margins or additional markings.

Moved to online.

Moved to online. A hardcopy of online information will be provided for signature.

Sbcsd travel release form

This is to certify that _____ has my permission to
(Student's Name)

NOT ride on district transportation **to / from** the Marching Band/Knochette event on
(Circle One)

_____ 20____ at _____.
(Date) (Event Name/Location)

I certify that I am personally or an adult with my consent transporting the above named student.

Name of parent(s) or substitute parent(s) the student is permitted to be released to:

The reason for not riding the district transportation is:

I understand that the South Butler School District Rules require that students ride the district transportation to and from all Marching Band/Knochette events and a departure from this requirement will release the South Butler County School District and its employees from all liability for any adverse results that may occur.

Students may go with another adult, if face-to-face contact has been made with the consenting parent(s) and a SBCSD Travel Release Form is completed by the student's parent(s) with complete instructions prior to the event. Face-to-face contact with the substitute parent picking up the student is also required at the time of pick up.

Students cannot be transported by other students to/from the event. NO EXCEPTIONS.

I agree to release the South Butler County School District and its employees from all liability with reference to the above stated transportation.

This form must be personally handed to the Knochette Advisor prior to the event by the student's parent at least (1) week prior to the event. Submission of this form does not waive any applicable demerits.

(Signature of Parent/Guardian)

(Date)

FM-3

Absentee Notification form

This is notification that _____ will be absent or will
(Student's Name)
be late/leave early on _____ 20_____
(Date)
from _____.
(Event Name/Location)

I certify that I am aware of this absenteeism and understand that demerits may apply.

The reason for this absenteeism is:

If late / leaving early, time of expected arrival / departure:

☐ Late Arrival:

☐ Early Departure Time:

This form must be personally handed to the Knochette Advisor prior to the absenteeism by the student's parent. Submission does not waive any applicable demerits.

(Signature of Parent/Guardian)

(Date)

FM-5

Student Expectations contract

This Student Expectations Contract has been drafted in an effort to improve and change certain recurring and/or problematic behaviors. This is the **final best effort** of all parties involved to eliminate and solve any issues before further drastic measures, including dismissal from the Marching Band and its auxiliary sections are followed.

On _____, _____ will begin this contract
(Date) (Student Name)
that will ensure his/her success in the Knoch High School Marching Band as a member of the **Knochettes Dance & Drill Team**.

This contract will be used to set behavior guidelines of the aforementioned student and as a tool to determine their future as a member of the Knoch High School Marching Band.

EXPECTATIONS OF STUDENT:

1. _____

2. _____

3. _____

4. _____

CONSEQUENCES IF EXPECTATIONS ARE NOT MET:

Not meeting the agreed upon expectations stated above in its entirety will result in the dismissal from the Knochette Dance & Drill Team and KHS Marching Band along with the removal of the participation record on permanent school record for the current school year.

ADDITIONAL INFORMATION:

By signing this contract all parties agree to the stipulations stated in this document and will follow accordingly.

(Printed Name of Student)

(Signed Name of Student)

(Printed Name of Advisor)

(Signed Name of Advisor)

(Printed Name of Band Director)

(Signed Name of Band Director)

(Printed Name of Athletic Director)

(Signed Name of Athletic Director)

